



# CITY COUNCIL

CITY AND COUNTY OF HONOLULU  
HONOLULU, HAWAII 96813-3065

ANN H. KOBAYASHI  
COUNCILMEMBER, DISTRICT 5  
CHAIR, COMMITTEE ON BUDGET  
TELEPHONE: (808) 768-5005  
FAX: (808) 768-1227  
EMAIL: akobayashi@honolulu.gov

January 24, 2013

RECEIVED  
CITY CLERK  
C & C OF HONOLULU  
2013 JAN 25 AM 10:45

TO: NELSON KOYANAGI, JR., ACTING DIRECTOR  
DEPARTMENT OF BUDGET AND FISCAL SERVICES

FROM: COUNCILMEMBER ANN H. KOBAYASHI *A.H.K.*

RE: REQUEST FOR ADDITIONAL INFORMATION RELATING TO THE FIRST AND  
SECOND QUARTER REPORTS OF TRANSFERS FROM THE PROVISION FOR  
VACANT POSITIONS

As a follow up to the Committee on Budget's discussion on transfers made from the Provision for Vacant Positions to departmental activities, please provide the following information:

1. List of all positions filled utilizing transferred monies, to include for each position:
  - a. Job Title
  - b. Date of Vacancy
  - c. Date of Hire
  - d. Salary
  - e. Identify if positions were filled via contract or through the civil service process
  - f. Identify which, if any, positions were vacated after April 2012
  - g. If vacation payouts were made, for the positions that were vacated, include source of amount and source of funding (i.e. salary function or transfer from provisional for vacation)
2. Describe the Department of Budget and Fiscal Services' process for approving transfers of funding from the Provision for Vacant Positions.

Thank you for your attention to this request. Should you have any additional questions, please do not hesitate to contact me or my Senior Advisor, Michele Sansone, at 768-5057.

AHK/ms

COUNCIL COM. 13